

Did You Know...

IF YOUR HOME IS FIRE PROOF?

Below are key components to ensuring your workplace and home are fireproof:

- **1.Eliminate Clutter** Exercise good housekeeping. Clutter can easily become a fuel source in the event of a fire, allowing a fire to spread quickly. Furthermore, clutter can restrict access to emergency equipment and exit routes.
- **2.Designate Smoking Areas** Permit smoking only in designated smoking areas and provides means for extinguishing smoking materials safely.
- **3.Fire Extinguishers** Maintain the appropriate type and number of fire extinguishers. Conduct monthly and annual extinguisher inspections to ensure they are in good, working condition. Provide training for employees on the correct use of fire extinguishers.
- **4.Chemical Safety** Use and store chemicals safely. Read hazard warning labels and safety data sheets to determine flammability and other fire hazards. Ensure your chemical storage areas provide adequate ventilation for the storage of chemical or other hazardous substances.
- **5.Waste Control & Storage** Limit the accumulation of flammable or combustible materials and residues as to prevent the risk for such materials contributing to a fire emergency.
- **6.Exits** Ensure emergency exit route diagrams are posted and accessible in all areas of the facility for all employees to easily view. Additionally, ensure means of egress are well-lit with regulated exit signs and free from debris or clutter.
- **7.Contact Information** Employees should have access to a list of emergency contact phone numbers in case of emergency. Remember that human nature is to panic in emergency situations; therefore, basics such as the company address, important phone numbers, and building floor plan should be posted on or with the emergency action plan.

The reality is, fire emergencies and disaster situations can strike anyone, anytime, anywhere. So, remember, if a fire occurs in your home, don't panic, **A-C-T:**



